

1 **BYLAWS OF THE LIVING WATERS ASSOCIATION**
2 **Nebraska Conference United Church of Christ**
3 **November 2023**

4
5 **I. NAME**
6

7 The name of the Association is Living Waters Association and is hereafter referred to as
8 “Association” in these bylaws. The Association is the successor to the Omaha
9 Association and to the Northeastern Association of the Nebraska Conference of the
10 United Church of Christ.
11

12 **II. FAITH**
13

14 This Association claims as its own the faith of the historic church expressed in the
15 ancient creeds and reclaimed in the basic insights of the Protestant Reformers,
16 particularly as that faith is expressed in the Preamble of the Constitution of the United
17 Church of Christ (hereinafter “UCC”) and in its Statement of Faith.
18

19 **III. RESPONSIBILITIES AND AUTHORITIES**
20

21 The responsibilities and authorities of this Association are:

- 22 A. To express the oneness in Christ of the churches composing it and to make
23 more effective their Christian witness and service.
- 24 B. To carry on the work and exercise the functions of the UCC.
- 25 C. To determine, confer, and certify to the standing of churches of the UCC
26 within its boundaries. (Any adjustment of the Association boundaries or
27 transfer of membership of churches between Associations shall be done in
28 consultation with and with the approval of the Conference.)
- 29 D. To determine, confer, and certify to the standing of those within authorized
30 ministries of the UCC.
- 31 E. To stimulate the spiritual and missionary interests of its member churches.
- 32 F. To cooperate with the Nebraska Conference of the United Church of Christ
33 (hereinafter “Conference”) and through the Conference, with the UCC and its
34 covenanted ministries and global partners.
- 35 G. The Association may request the Conference to exercise its functions with
36 respect to the standing of ministers and churches. When the Conference has
37 accepted this responsibility, the officers of the Association shall arrange the
38 transfer of standing. The request must be authorized by a two-thirds vote of the
39 delegates present and voting at a duly called meeting of the Association, at least
40 thirty days notice of the proposed action having been given to the parties
41 concerned.
42

43 **IV. MEMBERSHIP**
44

45 Voting members of the Association are:

- 46 A. Churches of the UCC with standing in the Association (Churches vote through
47 their delegates.).
- 48 B. Authorized ministers holding ministerial standing in this Association (hereinafter

- 49 “authorized ministers”).
- 50 C. Officers of the Association.
- 51 D. Members of member churches who are also:
- 52 • Members of the Conference Board of Directors;
 - 53 • Members of Conference committees;
 - 54 • Association and Conference representatives on ecumenical
 - 55 boards and committees;
 - 56 • General Synod delegates;
 - 57 • Conference representatives to the Covenanted Ministries of the UCC.
- 58

59 V. PRIVILEGES & RESPONSIBILITIES OF MEMBER CHURCHES

60

61 **A. Covenantal Relationship.** A church holding membership in this Association
62 has, in covenant, a mutual responsibility for the Association, its labors and its witness,
63 even as the Association has, in covenant, a mutual responsibility for the common good
64 and needs and aspirations of each member church. This covenant is a reflection of
65 biblical covenants and is an example of our common Christian experience and
66 responsibility as displayed by Jesus Christ.

67 **B. Designation of Delegates.** The Church Council (or its equivalent) of member
68 churches shall designate its delegates for Association meetings. If the Church Council
69 fails to designate one or more delegates, the pastor of the church may make the
70 designation. Written notice shall be given to the Registrar before each meeting and
71 preferably at least fifteen days before each meeting.

72 **C. Autonomy of Local Church.** The autonomy of the local church is inherent
73 and modifiable only by its own action. Nothing in the bylaws of this Association shall
74 limit the right of each local church to operate in its own way as long as its actions are
75 not inconsistent with the governing documents of the UCC or the Conference.

76 **D. Actions of General Synod and Conference.** Actions by, or decisions or
77 advice emanating from the General Synod, the Conference, and this Association shall
78 be held in the highest regard, and properly received for discussion or action by every
79 member church.

80 **E. Removal of Church as Member.** The Association may remove a church
81 involuntarily as a member only after:

- 82 • The Church and Ministry Committee by a majority vote of those
 - 83 present and voting recommends removal;
 - 84 • A Meeting of the Association is duly called with at least thirty days
 - 85 notice of the recommendation given; and
 - 86 • A vote favoring removal by at least two-thirds of the persons
 - 87 entitled to vote at an Association meeting who are present and
 - 88 voting. (These persons are listed in Section VII.D.).
- 89

90 VI. PRIVILEGES & RESPONSIBILITIES OF MEMBER MINISTERS

91

92 In the same way that member churches and the Association have, in covenant, mutual
93 responsibility laid upon them by God for each other’s common good, needs, and
94 aspirations, so have member ministers and the Association. Authorized ministers are to
95 be faithful in attendance at meetings of the Association and in participation in its work
96 including as officers and on committees.

97

98 **VII. MEETINGS**

99
100 **A. Annual Meeting.** There shall be at least one meeting annually, which shall be
101 held in the month of September, October, or November.

102 **B. Special Meetings.** Meetings of the Association shall be called as needed to
103 fulfill the mission of Christ's Church. Special meetings may be called by:

- 104 • The Association Council;
- 105 • Executive Committee; or
- 106 • Written request by at least one-third of the member churches. If the member
107 churches request a Special Meeting, they shall notify the Registrar and President
108 in writing. Within ten days of receipt of notices submitted by one-third of the
109 member churches, the President or Executive Committee shall set the time and
110 place of the meeting. The meeting shall be set within sixty days of the receipt of
111 the requisite notice.

112 **C. Notice.** At least thirty days before the date of a meeting, notice shall be given
113 to each:

- 114 • Member Church;
- 115 • Authorized minister;
- 116 • Association Council member; and
- 117 • Other persons listed in Section IV.D.

118 The Association Council or the Executive Committee shall determine the time and place
119 of all meetings.

120 **D. Persons Entitled to Vote at Association Meetings.** The following
121 persons are entitled to vote at Association meetings.

122 **1. Delegates of member churches.** Each church shall be entitled to the
123 following number of delegates based on the church membership that was
124 submitted to the Conference at the end of the previous calendar year:

- 125 Under 100 members: Two delegates
- 126 101 to 200 members: Three delegates
- 127 201 to 400 members: Four delegates
- 128 401 to 1000 members: Five delegates
- 129 1001 to 2000 members: Six delegates

130 **2. Authorized ministers.** Authorized ministers holding ministerial standing
131 in this Association;

132 **3. Association officers.** Officers of the Association;

133 **4. Other members of member churches.** Members of member churches
134 who are also:

- 135 • Members of the Conference Board of Directors;
- 136 • Members of Conference committees;
- 137 • Association and Conference representatives on
138 ecumenical boards and committees;
- 139 • General Synod delegates; or
- 140 • Conference representatives to be Covenanted Ministries of the
141 UCC.

142 **E. Voting.** No person shall be entitled to more than one vote. Proxy voting is
143 not allowed.

144 **F. Associate Delegates with Voice but without Vote.** The Conference
145 Minister and representatives of Covenanted Ministries of the UCC in attendance are
146 associate delegates with voice but without vote.

- 147 **G. Quorum.** A quorum for all meetings of the Association is:
148 • One-third of the member churches (A church is
149 considered present if at least one of its delegates is
150 present); and
151 • One-third of the Authorized Ministers who do not hold Exempt or
152 Leave of Absence Status. If one of these ministers is in attendance
153 they will be calculated in the quorum, but their presence will not
154 increase the quorum requirement.

155
156 **VIII. OFFICERS**

157
158 **A. Officers.** The officers of the Association shall be:

- 159 • President;
160 • Vice President;
161 • Registrar; and
162 • Treasurer.

163 The office of President and Vice President shall alternate between lay and clergy
164 members of the Association.

165 **B. Duties of Association Officers.**

166 **1. President.**

- 167 • The President is the principal officer of the Association and shall preside
168 at meetings of the Association and Association Council.
169 • The President shall have and exercise general charge and supervision of
170 the affairs of the Association and shall have the duties that the Association
171 Council shall assign.
172 • The President shall be authorized to sign all checks of the Association.
173 • The President is an ex-officio member of the Church and Ministry
174 Committee. The President shall serve a term of two (2) years and may
175 serve no more than one consecutive full term.

176 **2. Vice President.**

- 177 • At the request of the President or in the event of the absence or disability
178 of the President, the Vice-President shall perform the duties and possess
179 and exercise the powers of the President.
180 • The Vice President shall have other powers as the Association Council
181 may determine and shall perform other duties as may be assigned by the
182 Association Council or President.
183 • The Vice President shall be authorized to sign all checks of the
184 Association.
185 • The Vice President is an ex-officio member of the Church and Ministry
186 Committee.
187 • The Vice President shall serve a term of two (2) years and may serve no
188 more than one consecutive full term.

189 **3. Registrar.** The Registrar shall:

- 190 • Be the custodian of the books, documents, and papers as the
191 Association may determine.
192 • Take minutes of the meetings of the Association, Association
193 Council, Executive Committee and Church and Ministry Committee
194 and distribute them.

- 195 • Keep the roll of the member churches and authorized ministers of
- 196 the Association.
- 197 • Issue the call for meetings as provided by these bylaws.
- 198 • Issue letters transferring the standing of ministers.
- 199 • Report annually to the Association and to the Conference the list of
- 200 member churches and authorized ministers.
- 201 • Maintain (and make available upon request) a current list of
- 202 member churches and persons listed in bylaw IV.B,C,D.2-5.
- 203 • Be an ex-officio member of the Church and Ministry Committee and
- 204 • Serve as the corresponding secretary for the Association, Association Council,
- 205 and Church and Ministry Committee.

206 The Registrar shall serve a term of three (3) years and may not serve more than two
 207 consecutive full terms.

- 208 **4. Treasurer.** The Treasurer shall:
- 209 • maintain the Association accounts;
 - 210 • Have custody of all funds, property, and securities of the
 - 211 Association subject to regulations that are imposed by the
 - 212 Association Council;
 - 213 • Be authorized to sign all receipts and vouchers;
 - 214 • Be authorized to sign checks of the Association;
 - 215 • Prepare reports of the financial condition of the Association.
 - 216 • Send annual assessment letters based on the information provided
 - 217 by the Nebraska Conference UCC or its successor organizations.
 - 218 • Submit a proposed budget to the Association Council at least sixty days before

219 the annual Association meeting.

220 The Treasurer shall serve a term of three (3) years and may not serve more than two
 221 consecutive terms.

222 **C. Vacancies.** If any office other than President becomes vacant the Association
 223 council shall elect a member of a member church to fill the unexpired term.

224

225 **IX. ASSOCIATION COUNCIL**

226

227 **A. Voting Members of Association Council.** The voting members of the Association
 228 Council shall be:

- 229 • President,
- 230 • Vice President,
- 231 • Registrar,
- 232 • Treasurer,
- 233 • Six members at-large elected for terms of three (3) years such that
- 234 two (2) shall be elected each year and that no person shall serve
- 235 more than two consecutive full terms as an at-large member;
- 236 • Chairperson of each standing committee of the Association;

237 **B. Voting.** No person shall be entitled to more than one (1) vote. Proxy voting is not
 238 allowed.

239 **C. Duties and Responsibilities.** The Council shall:

- 240 • Implement all programs adopted by the Association;
- 241 • Determine what areas of Conference and UCC programs shall be
- 242 emphasized and decide when they shall receive emphasis, and
- 243 designate persons who shall assume responsibility for implementation;

- 244 • Seek always to be an effective link between the churches and ministers who
- 245 compose the Association and the larger fellowship;
- 246 • Create various programs designed to enable local churches and ministers to
- 247 know and to discharge their mission more effectively;
- 248 • Plan the annual meeting of the Association;
- 249 • Present a proposed budget at the annual meeting of the Association;
- 250 • Fill vacancies in at-large membership on the Association Council;
- 251 and
- 252 • Fill vacancies in membership on the Church and Ministry Committee.
- 253 • From time-to-time call to its meetings members of member churches who serve
- 254 on the Conference Board of Directors, Conference Committees, and who serve
- 255 on national bodies of the UCC for the purpose of reporting on their activities.
- 256 • Call General Synod Delegates to its meetings prior to General Synod for review
- 257 and discernment on resolutions to be discussed as well as after General Synod
- 258 for a report of their activities.

259 **D. Meetings.**

- 260 1. Regular meetings. The Council shall meet at least quarterly.
- 261 2. Special meetings. Special meetings may be called by the
- 262 President or by written request to the Registrar by five voting
- 263 members of the Association council.
- 264 3. Quorum. A quorum shall consist of one-third of the voting members.
- 265 4. Notice. Written notice of meetings stating the time and place of the meeting
- 266 shall be given to the persons listed in bylaw IX.A-B at least ten days and not
- 267 more than 45 days before the meeting. Notice may be delivered by:
- 268 • First class mail to the address listed in the Association's records; or
- 269 • Electronic mail to the e-mail address listed in the Association's records.

271 **X. EXECUTIVE COMMITTEE**

272
273 **A. Composition.** The President, Vice President, Registrar, Treasurer and the
274 Chairperson of the Church and Ministry committee shall comprise the Executive
275 Committee of the Association Council.

276 **B. Powers.** The Executive Committee shall have and exercise the authority of the
277 Association Council when it is not in session.

278 **C. Quorum.** A quorum shall consist of three members.

279 **D. Meetings.**

280 1. Meetings when quorum is not present at meeting of Association Council. If a
281 quorum is not present at a meeting called for the Association Council, the Executive
282 Committee shall meet in its stead at the same time and place that the Association
283 Council was to meet. Notice of an Association Council meeting shall constitute notice of
284 the meeting of the Executive Committee.

285 2. Additional meetings. The President or any three members of the Executive
286 Committee may call a meeting of the Executive Committee. Meetings may be held by
287 any means that allows members to simultaneously communicate with each other.

288 3. Notice. Written notice of meetings stating the time and place of the meeting
289 shall be given to the Executive Committee members at least seven days and not more
290 than twenty days before the meeting. Notice may be delivered by:

- 291 • First class mail to the address listed in the Association's records; or

292 • Electronic mail to the e-mail address listed in the Association's records.
293 Executive Committee members may waive notice of any meeting.

294 4. Action without meeting. The Executive Committee may act without notice of a
295 meeting, if approval is provided in writing or by e-mail by each member.

296 297 **XI. CHURCH AND MINISTRY COMMITTEE**

298
299 **A. Composition.** There shall be twelve members consisting of

300 • Three ex officio members (with voice but without vote):

301 ○ The Registrar, who shall serve as the scribe and secretary;

302 ○ The President and

303 ○ The Vice President:

304 AND

305 • Nine at-large members elected for a term of three (3) years and so arranged
306 that three (3) persons shall be elected annually. In order to assure balance of life
307 experiences, it is recommended that there be;

308 ○ Four (4) members who are ordained; and

309 ○ Four (4) members who are not ordained, it is recommended that at least
310 two of whom not be authorized ministers.

311 The nine at-large members may serve no more than two (2) consecutive full terms.

312 **B. Chairperson.** The Committee shall elect a chairperson for a term of one (1) year.

313 The Chairperson may serve no more than three (3) consecutive full terms as
314 Chairperson.

315 **C. Vice Chairperson.** The Committee shall elect a vice chairperson for a term of one
316 (1) year. The Vice Chairperson shall serve no more than three (3) consecutive full
317 terms as Vice Chairperson. The Vice Chairperson shall serve as the Chairperson
318 whenever the Chairperson is unable to serve.

319 **D. Manual on Ministry.** In all activities, the Committee shall be guided and governed
320 by the current Manual on Ministry.

321 **E. Duties and Authorities.** The Church and Ministry Committee shall:

322 **1. Credentials of Local Churches.** Review the credentials of local churches
323 applying for membership in the Association, using criteria consistent with the
324 descriptions set forth in the Constitution of the UCC, and shall recommend to the
325 Association those that it deems qualified.

326 **2. Credentials of Ministers.** Review the credentials of ministers applying for
327 standing in the Association, using criteria consistent with the appropriate descriptions
328 set forth in the Manual on Ministry and shall confer standing upon those whom it deems
329 qualified by a two-thirds vote of those members present and voting at a meeting at
330 which a quorum is present

331 **3. Credentials of Ministers for Ordained Ministerial Partner Standing.**
332 Review the credentials of ministers of the Christian Church (Disciples of Christ) for
333 Ordained Ministerial Partner Standing using criteria consistent with the appropriate
334 descriptions set forth in the Manual on Ministry and shall confer standing upon those
335 whom it deems qualified by a two-thirds vote of those members present and voting at a
336 meeting at which a quorum is present. (See Bylaw 126 of the UCC on granting ordained
337 ministerial partner standing.)

338 **4. Credentials of Ministers applying for Dual Standing.** Review the
339 credentials of ministers of denominations other than the UCC and the Christian Church
340 (Disciples of Christ) requesting dual standing using criteria consistent with the

341 appropriate descriptions set forth in the Manual on Ministry and shall confer standing
342 upon those whom it deems qualified by a two-thirds vote of those members present and
343 voting at a meeting at which a quorum is present. (See Bylaw 143 of the UCC on the
344 granting of dual standing.)

345 **5. Status as “Member in Discernment,” “Licensed Minister,” and**
346 **“Commissioned Minister.”** Receive and act upon requests from pastors and churches
347 on behalf of persons who desire status as “Member in Discernment,” “Licensed
348 Minister,” or “Commissioned Minister”. This Committee shall have the power to grant
349 temporary licenses.

350 **6. Renewal of status as “Licensed Minister” and Authorized Minister with**
351 **Dual Standing.** Determine requests from pastors and churches on behalf of persons
352 for renewal of dual standing or status as “Licensed Minister” with renewal only requiring
353 a majority vote of those members present and voting at a meeting at which a quorum is
354 present.

355 **7. Ordination.** Consider the application of a local church for the Ordination of a
356 member to the ministry. It shall examine the fitness of the candidate and, if the
357 candidate is found qualified by a two-thirds vote of those members present and voting at
358 a meeting at which a quorum is present, shall call for an Ecclesiastical Council and
359 recommend the candidate to the Association for ordination.

360 **8. Installation of Called Ministers.** Provide for the Installation of a duly called
361 minister as pastor and teacher of a church or parish, the relationship continuing until
362 mutually terminated. In so far as possible, the Installation shall be conducted at the time
363 and in the manner desired by the church and minister.

364 **9. Counseling of Churches or Ministers.** Refer matters involving the need for
365 counseling churches or ministers, including questions of discipline or withdrawal of
366 fellowship, to the Conference Minister and the Committee Chairperson or a committee
367 member whom the Chairperson designates.

368 **10. Manual on Ministry.** Implement and interpret the bylaws and Manual on
369 Ministry of the UCC, relating to Ministry.

370 **11. Seminary Students and ELM Students.** Be in contact with any church
371 member of the Association who is enrolled at a UCC approved seminary or lay
372 educational program, such as the “ELM” Education for Lay Ministry Program.

373 **12. Fitness of Ministers.** Determine the fitness for ministry of any authorized
374 minister if the fitness of that minister is questioned.

375 **13. Transfer of Standing.** Any ordained minister with standing in this
376 Association may receive a transfer to the ecclesiastical entity of his or her choice upon
377 written request to the Registrar, provided, however, that said request does not violate
378 the bylaws of the UCC.

379 **F. Meetings**

380 **1. Frequency.** The Committee shall meet six or more times each year.

381 **2. Chairperson, Vice Chairperson or any Four Members May Call Meeting.**
382 The Chairperson, Vice Chairperson, or any four members may call a Committee
383 meeting.

384 **3. Notice.** Written notice of meetings stating the time and place of the meeting
385 shall be given to committee members at least seven days and not more than
386 twenty days before the meeting. Notice may be delivered by:

- 387 • First class mail to the address listed in the Association’s records; or
- 388 • Electronic mail to the e-mail address listed in the Association’s records.

389 **4. Quorum.** A quorum shall consist of at least fifty percent of the members of the
390 committee who are eligible to vote on an issue with at least one member being
391 an ordained person and at least one member being a layperson.

392 **G. Determination of Fitness for Ministry.** The Committee shall strictly follow the
393 procedure in Manual on Ministry in determining the fitness of an authorized minister for
394 ministry. The Committee may remove the standing of an authorized minister on a two-
395 thirds vote of the Committee members present and voting at a meeting at which a
396 quorum is present.

397 **1. Notice of decision to remove standing.** The Registrar shall send notice of
398 the Committee's decision on the standing of an authorized minister to the
399 minister by certified mail (return receipt requested) to the address shown on the
400 records of the Association.

401 **2. Effective date of Committee's decision.** The Committee's decision shall be
402 effective three days after the date of the certified mailing.

403 **3. Appeal.** The authorized minister may appeal the Committee's decision to the
404 Association Council by filing with the Registrar or President a written notice of
405 intent to appeal. If no appeal is filed within thirty days of the mailing of the notice
406 of the Committee's decision, the Committee's decision shall be final and shall not
407 be subject to further review.

408 **4. No standing pending appeal.** A minister whose standing has been
409 suspended or terminated shall have no standing during the pendency of the
410 appeal.

411 **5. Notice of Association Council Meeting.** Within ten days of receipt of an
412 appeal, the President shall call a meeting of the Association Council. The
413 meeting shall be held within at least sixty days of the receipt of the appeal. At
414 least thirty days advance notice of the meeting shall be given. Notice shall be
415 given to the appealing party and to the members of the Association Council.

416 **6. Association Council meeting.** The Association Council may reverse or
417 modify the decision of the Church and Ministry Committee only if it determines
418 that the Church and Ministry Committee did not follow the proper procedure. If
419 the Association Council reverses the decision of the Church and Ministry
420 Committee, it shall return the issue to the Church and Ministry Committee with
421 instructions and for further action. No person who is a member of the same
422 church as the authorized minister may vote on the appeal nor shall that person's
423 presence be considered in determining whether a quorum is present.

424 **H. Procedures and Regulations.** The Committee may propose Committee procedures
425 and regulations that are not inconsistent with these bylaws and the Manual on Ministry.
426 The Committee shall submit them to the Association Council for its approval,
427 disapproval, or modification at the next meeting of the Association Council. The
428 Association Council may defer its consideration for one meeting, at which time it shall
429 act on them. The Committee procedures and regulations shall not become effective
430 until they have been adopted by the Association Council.

431

432

433 **XII NOMINATING COMMITTEE**

434

435 **A. Composition.** The Association Council shall appoint a Nominating Committee of at
436 least six members, including its chairperson. The Committee shall consist equally of

437 clergy and lay. The chairperson shall alternate between a clergy person and a lay
438 person at least every two (2) years.

439 **B. Terms.** Terms are for one (1) year. Members may serve no more than three
440 consecutive full terms.

441 **C. Duties.** The committee shall nominate persons for all offices in the Association and
442 for all offices in the Conference for which the Association has responsibilities.

443 **D. Presentation of Nominating Committee Report.** The Committee shall present a list
444 of proposed nominees to the Association Council. After receiving the comments, if any,
445 of the Association Council, the Committee shall submit its nominations at the Annual
446 Meeting of the Association.

447

448 **XIII OTHER COMMITTEES**

449

450 The Executive Committee, the Association Council or the Association may appoint or
451 elect other Ad Hoc committees or task forces as are needed to carry out the
452 Association's mission.

453

454 **XIV FISCAL YEAR**

455

456 The fiscal year of the Association shall be the calendar year.

457

458

459 **XV AMENDMENTS**

460

461 These bylaws may be amended by a two-thirds vote of those members present and
462 voting at a meeting of the Association at which a quorum is present, provided that notice
463 of the amendment is sent in writing by the Executive Committee to the churches and
464 persons listed in Bylaw VII.C at least six weeks before the proposed amendment is
465 acted upon.

466

467 Amendments may be proposed by:

468

- The Association Council;

469

- The Executive Committee; or

470

- A member church. If a member church submits a bylaw amendment, it shall
471 notify the Registrar and the President in writing. Any bylaw amendment that is

472

- submitted by a church that is received at least eight weeks before a meeting shall
473 be submitted for consideration at the next meeting of the Association.

474

475

476 **XVI RULES OF ORDER**

477

478 Business shall be transacted by a majority of those present and voting at any duly
479 called meeting, a quorum being present, except as otherwise provided in the bylaws.

480

481 The order of business shall be in accordance with Robert's "Rules of Order" copyrighted
482 by The Trustees for the Robert's Rules Association unless otherwise provided in the
483 bylaws.

484

485 **XVII MISCELLANEOUS**

486

485 **1. Removal of Elected Officials.** The Association Council, by a two-thirds vote of
486 members present and voting at a meeting at which a quorum is present, may remove
487 for cause any person who has been elected to any position by the Association.
488 **2. Records retention.** The Association shall retain the records of the Registrar and
489 Treasurer for at least ten years.
490 **3. Review of Financial records.** The Association Council or Executive Committee
491 shall arrange for the review of the financial records whenever there is a change of
492 Treasurer. The Association Council or Executive Committee may arrange for the review
493 of the financial records at other times.
494 **4. Conflicts of interest.** Members of the Association Council and members of
495 committees of the Association shall disclose any conflicts that they may have. Persons
496 who have disclosed a conflict of interest on a matter may not:
497 • Vote on the matter; nor
498 • Bind the Association on the matter.
499